

Official Use Only

Date Received _____

PR# _____

**Erosion and Sedimentation Control (E&SC) Plan Comprehensive Fee
Application**

Application Instructions on Back of Form

Effective July 10, 2025

A pre-plan development meeting is encouraged with District staff. There is **no fee** for this initial meeting.

Project Information

Project Name: _____ Type of Activity: _____

Project Site Address: _____ Municipality: _____

Project Acres: _____ Disturbed Acres: _____

Receiving Stream: _____ Chapter 93 Designation: _____

Applicant Information

Applicant (Responsible Official): _____ Plan Preparer's Name: _____

Mailing Address: _____ Plan Preparer's Address: _____

Email Address: _____ Email Address: _____

Phone: _____ Phone: _____

Identify and Attach ALL Permits Required for Project

Chapter 105 GP NPDES Individual NPDES PAG-02 Other ESCGP

Attach ALL Checks Required for Project (Checks cannot be combined)

E&S Plan (Comprehensive Fee; includes review & compliance monitoring services)	Check Payable To: Jefferson Conservation District * Refer to Plan Review Procedures on back	\$ _____
Resubmission Fee	Check Payable To: Jefferson Conservation District * Refer to Plan Review Procedures on back	\$ _____
Off Site Review Fee	Check Payable To: Jefferson Conservation District \$200 per Site Location	\$ _____
NPDES/ESCGP/Chapter 105 GP (Permit Fee)	<ul style="list-style-type: none"> • Check Payable To: Jefferson County Clean Water Fund • PAG-02 NPDES/ESCGP = \$500 • Individual NPDES = \$1500 • Chapter 105 Permit Fees (Refer to each General Permit) 	\$ _____
NPDES/ESCGP (DEP Disturbed Acre Fee) * Round disturbed acres to nearest whole number	Check Payable To: Commonwealth of PA Clean Water Fund \$100 per Disturbed Acre	\$ _____
PNDI Receipt Fee (if completed by the JCCD)	Check Payable To: Jefferson Conservation District \$40 per Project	\$ _____

This application must be completed by the applicant or his agent and submitted along with the required plan information and the required fee(s). Incomplete submissions will not be accepted for review.

The applicant agrees to comply with all requirements of the Pennsylvania Department of Environment Protection's Title 25, Chapter 102, Erosion and Sedimentation Pollution Control Rules and Regulations, and further agrees to obtain all necessary federal, state, county, and local permits associated with the above project.

Signature of Applicant or Agent

Date



**EROSION AND SEDIMENT POLLUTION CONTROL PLAN COMPREHENSIVE FEE
POLICIES AND PROCEDURES**

Effective July 10, 2025

PLAN PROCEDURES:

Type	Fee
Commercial/Industrial & Municipal & Non-profit 1 Acre or greater	\$500 up to first disturbed acre \$150 per additional disturbed acre \$500 per Resubmission
Residential/Individual & Municipal & Non-profit less than 1 Acre	\$150 up to first disturbed acre \$25 per additional disturbed acre \$150 per Resubmission
Timber Harvester	\$150 up to 25 disturbed acres \$500 for 25 disturbed acres or more

* Example: E&S Plan Comprehensive Fee for commercial project
Total disturbed acres: 2.6 acres \$500 + (1.6 ac. X \$150) = \$740

- A. The fees are intended to cover a range of services associated with the processing of National Pollutant Discharge Elimination System (NPDES) or Erosion and Sediment Control General Permit (ESCGP) applications, their related erosion and sediment control (E&SC) and post construction stormwater management (PCSM) plans, and E&SC plans for all other earth disturbance activities for which a District review is required. Services covered include: reviews, telephone calls, review comment conferences, pre-construction conferences, site inspections, permit termination, and administrative support. Such services are also covered for projects where no NPDES permit, and only an E&SC plan, is required.
- B. Submission of an electronic/digital E&SC plan is preferred. The comprehensive fee can be mailed separately or dropped off at the office during normal business hours.
- C. A \$75.00 charge will be assessed for any check refused by the bank due to insufficient funds.
- D. The Jefferson County Conservation District (JCCD) reviews plan submittals in the order that they are received.
- E. Upon determination of a properly completed submission, the maximum review time will be thirty (30) days.
- F. The JCCD reviews an E&SC Plan solely to determine whether it is adequate to satisfy the requirements of Title 25, PA Code Section 102 et. seq., the Erosion Control Regulations of the Department of Environmental Protection (DEP). By a determination that the plan is adequate to meet these requirements, the JCCD does **not** assume any responsibility for the implementation of the plan or proper construction and operation of the facilities contained in the plan.
- G. The design, structure integrity, and installation of the control measures are the **responsibility** of the **landowner/earthmover**.
- H. Before any construction or earthmoving may begin, the appropriate and necessary local, state, and federal permits must be secured from the agency having specific permitting authority (i.e. Jurisdictional Wetland Determination, Highway Occupancy Permits, Building Permits, etc.).

PROJECT DELINEATION:

The entire parcel controlled by the applicant will represent the project area. The disturbed portion of the total project area identified on the plan shall represent the basis used for the fee schedule. Open Space area shall be included in the total project area. Acreage covered by a DEP permit will be considered as the project area.

APPLICABILITY:

- A. The fee schedule will apply whenever the application and the ES&C Plan are submitted for an adequacy determination, or environmental review. A separate comprehensive fee will accompany each submission for a plan review on the same tract of land.
- B. The comprehensive review fee for state projects is waived by regulation.
- C. Agricultural Operations – E&SC Plan comprehensive fees will not be applicable to agricultural operations such as plowing and tilling and agricultural conservation practices completed in accordance with a conservation plan. When site disturbance occurs that is not an agricultural practice such as earth disturbances for a large building, the fee schedule for plan review would be applicable.
- D. Fees may be waived or reduced on a case-by-case basis upon receipt of a cover letter outlining the extent of the project and the reasoning for the requested fee waiver.

PLAN WITHDRAWAL POLICY:

Upon written request by the applicant and approval by the JCCD Board of Directors, a portion of the comprehensive fee may be refunded if the applicant withdraws the plan prior to approval. No fees are refundable after JCCD approval.

The Jefferson County Conservation District, by authority of Act 217 (Conservation District Law), hereby adopts the Jefferson County Conservation District Fee Schedule for Erosion and Sediment Pollution Control Plan Review.