



**APPLICATION FOR A STORMWATER MANAGEMENT PLAN REVIEW**

*To be used whenever more than 5,000 sq. ft. of impervious surface is proposed.*

1. Name of Applicant \_\_\_\_\_
  
2. Address of Applicant \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Applicant Phone Number \_\_\_\_\_
  
4. Applicant Email Address \_\_\_\_\_
  
5. Location of Project Site \_\_\_\_\_  
(Township/Municipality)
  
6. Name of Property Owner \_\_\_\_\_
  
7. Description of Proposed Project \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**STORMWATER MANAGEMENT  
PLAN AND REPORT REQUIREMENTS**

*To be used whenever more than 5,000 sq. ft. of impervious surface is proposed.*

**STORMWATER MANAGEMENT PLAN REQUIREMENTS**

	<u>Applicant Check</u> <u>If Included</u>	<u>Official Use</u> <u>Only</u>
1. Scale: 1" = ≤ 50' (Tracts of less than 20 acres) OR 1" = ≤ 100' (Tracts of 20 acres or more) Lettering/numbering legible if plans are reduced to half size.	<input type="checkbox"/>	<input type="checkbox"/>
2. Information including the following shown on the plans:		
Name of the development.	<input type="checkbox"/>	<input type="checkbox"/>
Name and location address of the property site.	<input type="checkbox"/>	<input type="checkbox"/>
Name, address, and telephone number of the applicant/owner of the property.	<input type="checkbox"/>	<input type="checkbox"/>
Name, address, telephone number, email address, and engineering seal of the individual preparing the plan.	<input type="checkbox"/>	<input type="checkbox"/>
3. The date of submission as well as all revisions.	<input type="checkbox"/>	<input type="checkbox"/>
4. A graphical and written scale on all drawings and maps.	<input type="checkbox"/>	<input type="checkbox"/>
5. A north arrow on all drawings and maps.	<input type="checkbox"/>	<input type="checkbox"/>
6. A location map at a minimum scale of 1" = 1,000' and illustrates the project relative to highways, municipalities, or other identifiable landmarks.	<input type="checkbox"/>	<input type="checkbox"/>
7. Metes and bounds to the closest foot of the entire tract boundary.	<input type="checkbox"/>	<input type="checkbox"/>
8. Existing and final contours at intervals:	<input type="checkbox"/>	<input type="checkbox"/>
a. Slopes less than 5%; no greater than one (1) foot.		
b. Slopes between 5% and 15%; no greater than two (2) feet.		
c. Steep slopes (greater than 15%); no greater than five (5) feet.		



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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| 9. Existing water bodies and associated natural or man-made structures within the project area shown on plans.                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. The location of all existing and proposed utilities, on-lot wastewater facilities water supply wells, sanitary sewers, and water lines on and within fifty (50) feet of the property lines shown on plans. | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. A key map showing all existing man-made features beyond the property boundary that may be affected by the project (if applicable).                                                                         | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Soils names and boundaries shown on plans.                                                                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Proposed impervious surfaces (structures, roads, paved areas, and buildings) including plans profiles of roads, and floor elevations of buildings.                                                         | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Existing and proposed land use(s).                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. Horizontal alignments and vertical profiles of all open channels, pipes, swales, and other applicable BMPs.                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. The location and clear identification of permanent stormwater BMPs.                                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Drainage area maps for both pre development and post development conditions, as well as each structural stormwater management BMP, depicting the time of concentration paths.                              | <input type="checkbox"/> | <input type="checkbox"/> |
| 18. A minimum twenty (20) foot wide access easement around all stormwater management facilities provided an ingress to and egress from a public right-of-way.                                                  | <input type="checkbox"/> | <input type="checkbox"/> |
| 19. Construction details for all drainage and stormwater BMPs.                                                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. Identification of short-term and long-term ownership, operations, and maintenance responsibilities.                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> |
| 21. All appropriate notes and statements provided on the plans as referenced in the Act 167 Plan for Jefferson County.                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> |



**STORMWATER MANAGEMENT REPORT REQUIREMENTS**

	<u>Applicant Check</u> <u>If Included</u>	<u>Official Use</u> <u>Only</u>
1. Information including the following shown on the plans:		
Name of the development.	<input type="checkbox"/>	<input type="checkbox"/>
Name and location address of the property site.	<input type="checkbox"/>	<input type="checkbox"/>
Name, address, and telephone number of the applicant/owner of the property.	<input type="checkbox"/>	<input type="checkbox"/>
Name, address, telephone number, email address, and engineering seal of the individual preparing the plan.	<input type="checkbox"/>	<input type="checkbox"/>
2. Project description narrative that clearly discussed the project and provides sufficient information as referenced in the Act 167 Plan for Jefferson County.	<input type="checkbox"/>	<input type="checkbox"/>
3. Pre and post development land uses and curve number chart for different hydrologic soils groups (if applicable).	<input type="checkbox"/>	<input type="checkbox"/>
4. Pre development runoff volume and peak runoff rates for each POI.	<input type="checkbox"/>	<input type="checkbox"/>
5. Post development runoff volume and peak runoff rates for each POI.	<input type="checkbox"/>	<input type="checkbox"/>
6. Pre to post development runoff volume and peak runoff rate comparison.	<input type="checkbox"/>	<input type="checkbox"/>
7. Post development routing analysis for all stormwater BMPs.	<input type="checkbox"/>	<input type="checkbox"/>
8. Complete calculations and overview of all stormwater BMPs as referenced In the Act 167 Plan for Jefferson County.		
9. Description of, justification, and results for infiltration testing for the design of infiltration BMPs.	<input type="checkbox"/>	<input type="checkbox"/>
10. The effect of the project on surrounding properties, aquatic features, and existing municipal stormwater collection systems that may receive runoff from the site. (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
11. Identification of short-term and long-term ownership, operations, and maintenance responsibilities.	<input type="checkbox"/>	<input type="checkbox"/>